

2019 AALJ NOMINATING PROCEDURES

TO: AALJ members

FROM: AALJ Nominating Committee
Judge Margaret O'Grady, Chair
Judge Patrick Berigan, member
Judge Guila Parker, member

DATE: July 26, 2019

Below please find guidance for participating in the 2019 AALJ nominating process for Regional Vice President Region 9.

1. The office to be filled in the 2019 AALJ Election is Vice President Region 9.
2. Any person nominated to any office must have been a member in good standing of the Association for a continuous period of six months before her or his nomination.
3. The period for nominating candidates for AALJ Offices shall open on August 1, 2019 at 12:01 a.m. Central and run until 11:59 p.m. on August 15, 2019.
4. Completed petitions must be physically received not later than 11:59 p.m. on August 15, 2019.
5. There is no standard form as such for a nominating petition. Attached hereto is an example that might be considered. No person may be a nominee for more than one office.
6. A nominating petition shall include:
 - a. The name of the candidate being nominated;
 - b. The candidate's ALJ number and Office of Assignment;

- c. The office for which the candidate is being nominated;
- d. For each of the requisite number of ALJs signing the petition:
 1. The ALJ's printed name ;
 2. The ALJ's signed name;
 3. The date of signature;
 4. The signing ALJ's ALJ number; and
 5. The office to which the signing ALJ is assigned.
7. Only AALJ members in good standing may nominate/sign the nominating petition of other members in good standing.
8. Any nominee for the position of Regional Vice-President must have at least 5 members in good standing assigned to hearing offices within the nominee's region petition for his/her inclusion in the slate of candidates.
10. Nominating petitions may be submitted only by the following means:
scanned and emailed.

Petitions submitted via email shall be sent to the following address:

nomalj18@gmail.com. Nominating petitions must be received not later than 11:59 pm on August 15, 2019.

11. It is imperative that information on the nominating petition be legible regardless of method of submission chosen. Petitions that are incomplete in providing all required information shall be deemed invalid and discounted accordingly.
12. To consider whether a nominating petition has been timely filed, the Nominating Committee shall use the date/time of the email receipt. As noted above, the petition must be **received** by 11:59 pm Central time on August 15, 2019 in order to be timely filed.
13. As soon as possible after a valid petition has been received and verified, the Nominating Committee will notify nominees of their nominations. Nominees must notify the Nominating Committee no

later than August 17, 2019 if he/she would refuse to accept office if elected.

14. Not later than August 19, 2019, a list of nominees will be certified to the Election Committee Chair, Judge Amanda Craven.

15. It is recommended that all potential candidates read AALJ Constitution, Article VI (“Elections”) and implementing policy found in Article XX, Paragraph B (“AALJ Elections 10 Rules”) as amended ----- . A copy of the Constitution may be found on the AALJ website.

16. Members having any questions may direct the same to Judge Margaret O’Grady at nomalj18@gmail.com.

17. To reiterate and summarize timelines:

A. Nominations for offices open August 1, 2019..

B. Nominations close on August 15, 2019. Petitions must be completed in accordance with required information above and must be **received** by the nominating committee not later than 11:59 pm Central time on August 15, 2019.

C. Members who have been certified as candidates will be notified not later than August 16, 2019. Candidates must decline a nomination not later than August 17, 2019.

D. Not later than August 19, 2019, candidates will be certified to the Chairman of the Elections Committee.

PLEASE BE REMINDED, while there is no prohibition as to how many nominating petitions with signatures may be filed in excess of the qualifying number, members are encouraged to promote economy since reviewing, recording and calculating petitions takes time. What is important is the number of votes cast and not the number of petition signatures.

2019 NOMINATION PETITION FOR OFFICE IN THE AALJ/IFPTE

